



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : AZIZA PARADISE HOTEL	P.O. No. : 2022-12-1212
Address : BM Road, Brgy. San Manuel, PPC, Palawan	Date : December 14, 2022
TIN : 010-309-398-00001	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

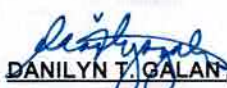
Place of Delivery : Puerto Princesa City, Palawan	Delivery Term : FOB Destination
Date of Delivery : December 20-21, 2022	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 1 day Year-End Review od SWAD Programs and Implementation Venue: Puerto Princesa City, Palawan Date: December 20-21, 2022 Check in: December 20, 2022 / 2:00 PM Check out: December 21, 2022 / 12:00 PM Room sharing: 2-3 occupancy per room and has bed per pax with free toiletries and should follow IATF guidelines and protocols Meal schedule Dec. 20: PM snack, Dinner (3:00 PM , 6:00 PM) Dec. 21- Breakfast, AM snack, Lunch (Type & Time of serving: <u>Managed Buffet Meals & Hot Packed Snacks</u> Menu selection: 1. Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages) 2. Hotel will submit proposed menu one week before the before the schedule 3. No repeating menu/meals 4. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Inclusions: 1. Complimentary use Of 1 function room and Other amenities/ no pillars in the middle Of the room and spacious for the activities 2. Complimentary use of audio-visual and banquet facilities, projector, LCD/White screen, Rostum, Sound system. with 4 wireless microphones, audio jack, whiteboard marker with eraser, extension cord 3. Free flowing coffee and tea at the function 4. Free use of WIFI internet (high speed internet) 5. Complimentary welcome tarpaulin/backdrop at the function Complimentary free access to all hotel amenities facilities and outdoor activities with recreational space at least 3 standèy attendant 6. Bathrooms with Hot and Cold Showers with enough toiletries (Towel, tooth paste, soap, shampoo) 7. Hotel to submit the DOT Accreditation Certificate ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 118,000.00) RFQ No. 2022-12-1232 NP- LOV Prepared by: Cathy Victorio	59	2,000.00	118,000.00
			54 guaranteed pax	19 triple sharing 1 twin sharing	Complimentary breakfast for in-house guests only Comply Comply Comply Comply Comply 2 wireless microphones Comply Comply Comply Comply
				TOTAL	118,000.00

(Total Amount in Words) **One Hundred Eighteen Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours,  LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director 
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Fund Cluster : 1 Funds Available : 118,000.00  DANILYN T. GALAN Signature over Printed Name of Chief Accountant/Head of Accounting Accountant III - Accounting Section Head	ORS/BURS No. : <u>102-101151-22-12-6-118,000.00</u> Date of the ORS/BURS: <u>Dec 14, 2022</u> Amount : <u>118,000.00</u>
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Department of Social Welfare and Development
 DSWD-GF-010 | REV 01 | 17 AUG 2022



"Serbiyong May Puso Saan Man sa MIMAROPA"

NOTICE OF AWARD

December 13, 2022

SUZZETTE H. BENIOLA
 Authorized Representative
 AZIZA PARADISE HOTEL
 BM Road, Brgy. San Manuel, PPC, Palawan

Dear Ms. Beniola:

We are pleased to inform you that the RFQ No. 2022-12-1232 NP- LOV for the Board and Lodging of the Year-End Review od SWAD Programs and Implementation is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to One Hundred Eighteen Thousand Pesos Only (Php 118,000.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-12-1212 the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of the Procuring Entity

Conforme:

 (Signature over Printed Name of Bidder's Authorized Representative)

AZIZA PARADISE HOTEL

Date: _____



BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 22-12-0829
**BAC RESOLUTION RECOMMENDING NEGOTIATED PROCUREMENT-LEASE OF VENUE AS
MODE OF PROCUREMENT FOR THE BOARD AND LODGING OF THE YEAR-END REVIEW OF
SWAD PROGRAMS AND IMPLEMENTATION AND RECOMMENDING AWARD
(PR NO. 2022-12-1232)**

WHEREAS, on December 9, 2022, the Bids and Awards Committee thru its Secretariat received an approved Purchase Request for the Board and Lodging of the Year-End Review of SWAD Programs and Implementation in Palawan;

WHEREAS, the approved Budget for the Contract of the Board and Lodging is One Hundred Eighteen Thousand Pesos Only (Php 118,000.00);

WHEREAS, the above mentioned request has been supplemented in the Annual Procurement Plan for FY 2022 as per attached Supplemental Project Procurement Management Plan;

WHEREAS, following the procurement modality, Negotiated Procurement- Lease of Venue (NP-LOV) as supplemented in the CY 2022 Annual Procurement Plan of the Region and pursuant to Annex H of the 2016 Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184 or the Government Procurement Reform Act, in NP-LOV, *"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

WHEREAS, the Procurement Section conducted canvass by sending Request for Quotation to prospective service providers. The RFQ and the proof of invitation are hereto attached as Annex A and made an integral part hereof;

WHEREAS, within the set deadline, three (3) quotations were received by the BAC Secretariat. The quotations received are hereto attached, marked as Annex B and made an integral part hereof;

WHEREAS, a Table of Rating Factor was used as basis for criteria in selecting the right lease of venue;

WHEREAS, three service providers submitted their quotations with the following results;

Service Provider	Total Quote	Remarks
AZIZA PARADISE HOTEL	Php 118,000.00	Most Responsive Calculated bid, compliant to end-user requirements and with average rate of 87.75%
LUANA LIFESTYLE & LEISURE HOTEL INC.	Php 118,000.00	With in Approved Budget and compliant to end-user requirements
MICROTEL BY WYNDHAM	Php 281,520.00	ABOVE ABC

WHEREAS, the lowest bidder Aziza Paradise Hotel was evaluated based on the Rating Factor and passed with the rate of 87.75%;

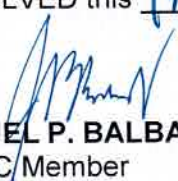
WHEREAS, the Bids and Awards Committee have carefully checked and assessed the compliance of Aziza Paradise Hotel based on the end user's requirements;

WHEREAS, Aziza Paradise Hotel responsive and compliant based on end user's requirements;

NOW, THEREFORE, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend the Alternative Mode of Procurement Thru Negotiated Procurement- Lease of Venue to the Head of the Procuring Entity (HOPE);
2. To recommend the approval of award to **Aziza Paradise Hotel**, as the Most Responsive Calculated Bidder for the **Board and Lodging** of the Year-End Review of SWAD Programs and Implementation in Palawan in the amount of One Hundred Eighteen Thousand Pesos Only (Php 118,000.00);

RESOLVED this 17th day of December 2022 at Manila, Philippines


JAMUEL P. BALBABOCO
 BAC Member


IMEE C. VILLANUEVA
 BAC Member

MARICEL DELA VEGA-URDAS
 BAC Member

PATRICK G. JARMIN
 Alternate BAC Member


KHEEN MICHAEL SE
 Alternate BAC Member

MIRAMELINDA O. LEUTERIO
 Alternate BAC Member


EDITHA B. OCAMPO
 BAC Vice Chairperson


GENELIZA Q. GABILAN
 BAC Chairperson

() Approved () Disapproved


LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of Procuring Entity

Purpose: Year-End Review of SWAD Programs and Implementation
 2022-12-1232 NP- LOV

Item No.	Qty	Unit	Purchaser's Requirements		AZIZA PARADISE HOTEL		LUANA LIFESTYLE & LEISURE HOTEL INC.		MICROTEL BY WYNDHAM	
1	59	pax	Board and Lodging for 1 day	Year-End Review of SWAD Programs and Implementation	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
			Venue: Puerto Princessa City, Palawan		2,000.00	118,000.00	No extra bed	118,000.00	QUAD	74,480.00
			Date: December 20-21, 2022						TRIPLE	3,410.00
			Check in: December 20, 2022 / 2:00 PM							
			Check out: December 21, 2022 / 12:00 PM							
			Room sharing: 2-3 occupancy per room and has bed per pax with free toiletries and should follow IATF guidelines and protocols							
			Meal schedule							
			Dec. 20: PM snack, Dinner (3:00 PM, 6:00 PM)						1 snack + dinner	39,530.00
			Dec. 21: Breakfast, AM snack, Lunch ()						670.00	
			Type & Time of serving: <u>Managed Buffet Meals & Hot Packed Snacks</u>						1 snack + lunch	670.00
			Menu selection:							
			1. Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages)							
			2. Hotel will submit proposed menu one week before the before the schedule							
			3. No repeating menu/meals							
			4. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters							
			Inclusions:							
			1. Complimentary use Of 1 function room and Other amenities/ no pillars in the middle Of the room and spacious for the activities							
			2. Complimentary use of audio-visual and banquet facilities, projector, LCD/White screen, Rostum, Sound system, with 4 wireless microphones, audio jack, whiteboard marker with eraser, extension cord.							
			3. Free flowing coffee and tea at the function							
			4. Free use of WIFI internet (high speed internet)							
			5. Complimentary Welcome Tarpaulin/Backdrop at the function Complimentary free access to all hotel amenities facilities and outdoor activities with recreational space at least 3 standby attendant							
			6. Bathrooms with Hot and Cold Showers with enough toiletries (Towel, tooth paste, soap, shampoo)							
			7. Hotel to submit the DOT Accreditation Certificate							
			TOTAL APPROVED BUDGET FOR THE CONTRACT:							
			One Hundred Eighteen Thousand Pesos Only							
			(Php 118,000.00)							
			TOTAL			118,000.00		118,000.00		156,950.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on December 13, 2022 and recommends to be awarded to AZIZA PARADISE HOTEL lowest calculated bid.

JAMUEL P. BALBABOCO
Member

IMEE C. VILLANUEVA
Member

MARICEL F. DELA VEGA-URDAS
Member

EDITHA B. OCAPPO
Vice Chairperson

GENELIZA R. GABILAN
Chairperson

PATRICK G. JARMIN
Alternate Member

KHEEN MICHAEL G. SE
Alternate Member

MIRAMELINDA O. LEUTERIO
Alternate Member

Approved by:

LEONARDO C. REYNOSO, CESO III
Regional Director